



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE	Dec 20 2016 10:35AM - Regular School Board Meeting	Special Order Request	<input type="radio"/> Yes <input checked="" type="radio"/> No
ITEM No.:	AGENDA ITEM	Time	
EE-9.	OPEN ITEMS		
	CATEGORY		
	EE. OFFICE OF STRATEGY & OPERATIONS		
	DEPARTMENT		
	Procurement & Warehousing Services		
		Open Agenda	
		<input checked="" type="radio"/> Yes <input type="radio"/> No	

TITLE:
Recommendation for Additional Spending Authority - 16-037N - Travel Agency and Tour Operation Services

REQUESTED ACTION:
Approve an increase in spending authority for the above Request for Proposal (RFP). Contract Term: October 21, 2015, through December 31, 2018, 3 Years, 2 Months; User Department: District-wide; New Award Amount: \$1,000,000; Awarded Vendor(s):11; Minority/Women Business Enterprise Vendor(s): 4
See Supporting Docs for continuation of Requested Action.

SUMMARY EXPLANATION AND BACKGROUND:
On October 21, 2015, The School Board of Broward County, Florida, approved Bid 16-037N. The award was for \$350,000. The current spending has been exceeded by about \$16,000, an additional spending of \$650,000 is needed to cover the remaining twenty-four (24) months and the overspend. The expenses for this Bid are used for teacher and administration travel expenses, as well as some tour operation services paid for from varies District budgets.
A copy of the bid documents are available on line at:
http://www.broward.k12.fl.us/supply/agenda/16-037N_RFP_TravelAgency_TourOpsVcs.pdf

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction
 Goal 2: Continuous Improvement
 Goal 3: Effective Communication

FINANCIAL IMPACT:
The estimated financial impact to the District will be \$650,000. The contract award amount was for \$350,000. The request is to increase the spending authority by \$650,000, bringing the new contract value to \$1,000,000. The funding source will come from various locations' budgets. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

EXHIBITS: (List)
(1) Continuation of Requested Action (2) Executive Summary (3) Approved ARF 10-20-2015 RSBM EE-5 (4) Recommendation Tabulation 10-20-2015 (5) Financial Analysis Worksheet

BOARD ACTION:	SOURCE OF ADDITIONAL INFORMATION:	
APPROVED <small>(For Official School Board Records Office Only)</small>	Name: Alan Strauss	Phone: 754-321-3810
	Name: Mary C. Coker	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Approved In Open Board Meeting On: DEC 20 2016

Signature
Maurice Woods
Monday, December 12, 2016 4:17:30 PM

By: *Abby M. Freedman*
School Board Chair